

SCOPE OF WORK

COLLECTIVE ACTION TO REDUCE GBV (CARE-GBV)

Lead Consultant/Writer - Foundational Elements for GBV in Development

A Gender Based Violence Prevention Project is seeking a part time consultant to lead the writing of a GBV Technical Document. To apply, submit a cover letter with the proposed daily rate and a CV to contact@developmentpi.com. Application reviews will begin by Monday, May 26, 2021 and applications will be accepted until the right candidate is identified.

Introduction: Collective Action to REduce Gender-Based Violence (CARE-GBV) is a two-year USAID-funded activity under the Analytical Services IV indefinite delivery, indefinite quantity contract implemented by Development Professionals Inc.-Making Cents International LLC, working with DPI, Making Cents, and FHI 360. The goal of CARE-GBV is strengthening USAID's collective gender-based violence (GBV) prevention and response work, or "collective action," in development programs globally. CARE-GBV will support USAID in achieving its goals by developing standards that serve as a guide to effective programming, implementation plans, tools, and training resources, and by supporting vibrant communities of practice. This activity will promote the uptake of actionable knowledge and learning by USAID, partners, and the broader GBV stakeholder community.

Summary of Foundational Elements: CARE-GBV is developing *Foundational Elements for GBV Programming in Development*. This document will cover core principles, program elements and process requirements to guide the development and implementation of integrated and stand-alone GBV development programs for USAID. It will draw on existing global guidelines and standards for emergency and humanitarian settings and the vast body of research and practice-based knowledge on promising practices for preventing gender-based violence.

Role of Consultant: The consultant will lead the writing of the Foundational Elements based on a detailed outline and desk review developed by the CARE-GBV technical team. They will work under the direction of the CARE-GBV GBV Advisor and Chief of Party to draft the Foundational Elements, update them based on feedback from USAID, the CARE-GBV technical team, and a Technical Advisory Group and finalize them for clearance by USAID. Travel is not expected for this engagement.

Tasks:

- Review the CARE-GBV theory of change and the outline of the Foundational Elements approved by USAID
- Conduct additional desk review of relevant literature to fill knowledge gaps in the existing outline and use the results to inform the development of the Foundational Elements
- Draft the Foundational Elements and prepare them for review by the CARE-GBV Technical Team, USAID, and the Foundational Elements Technical Advisory Group (FE TAG)
- Revise the Foundational Elements based on feedback and work with CARE-GBV Team to prepare them for final submission to USAID for clearance

Minimum Qualifications:

- Master's degree and a minimum of 12 years of experience working on gender-based violence in developing countries;
- Sound understanding of the underlying ethical principles of GBV programming as well as quality standards;
- Excellent speaking and writing skills in English and ability to present complex ideas in easy-to-understand language.

Preferred Qualifications:

- Familiarity with USAID structure, processes, policies and GBV portfolio strongly preferred;
- Proven track-record of publications on gender-based violence;
- Experience integrating GBV programming into development sectors preferred;
- Excellent interpersonal skills, including ability to establish cooperative relationships with team members and donors and to incorporate multiple rounds of feedback.

Level of Effort:

- Approximately 25 days from June 1, 2021 to November 30, 2021. The majority of the work – approximately 15 of the 25 days – will take place in July and August.

Deliverables:

- Final Foundational Elements for GBV Programming in Development, approved by USAID

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